

FORM 2

OFFICE OF DEPUTY DIRECTOR OF EDUCATION, PALAKKAD.

No: DDEPKD/2389/2026-K1

Email: ddepkd@gmail.com

Tel No. 0491-2505469

From

THE DEPUTY DIRECTOR OF
EDUCATION
PALAKKAD.

To

THE MANAGER
KUTTIKODE ENGLISH MEDIUM CENTRAL SCHOOL
KUTTIKODE
TRIKKATERI (PO)
679502.

Dear Sir/Madam,

Sub:- Certificate of Recognition for the School under section 18 of Right of Children to Free And Compulsory Education Act 2009 read with rule 14 of Right of Children to Free and Compulsory Education Rules 2011-reg:-

With reference to your application dated 02.06.2026 and subsequent correspondence with the school/inspection in this regard, I convey the grant for recognition to The Kuttikode English Medium Central School, Trikkateri Palakkad, Kerala For Class I To Class 10TH For A Period Of Five Years W.E.F. 01.09.2026.

The above sanction is subject to fulfillment of following conditions, namely:-

1. The School shall abide by the provisions of Right of Children to Free and Compulsory Education Act 2009 and the Right of Children to Free and Compulsory Education Rules 2011.
2. The school shall admit in class 1 (or in pre - school class, as the case maybe), to the extent of 25% of the strength of that class , children belonging to weaker section(10%) and disadvantaged group (15%) in the neighborhood and provide free and compulsory elementary education tillits completion.
3. For the children referred to in paragraph 3, the school shall be reimbursed in accordance with the provisions of sub- section (2) of section 12 of the Act. To receive such reimbursements the school shall maintain a separatebank account.

4. The Society/School Management shall not collect any capitation fee and subject the child or his or her parent or guardian to any screening procedure.
5. The school shall not deny admission to any child for lack of proof of age and shall adhere to the provisions of section 15 of the Act. The school shall ensure that:

- ❖ No child admitted shall be held back in any class or expelled from school till the completion of elementary education in school;
- ❖ No child shall be subjected to physical punishment or mental harassment;
- ❖ No child is required to pass any Board examination till the completion of elementary education;
- ❖ Every child completing elementary education shall be awarded a certificate as laid down under rule 25.
- ❖ Inclusion of students with disabilities /special needs as per provisions of the Act.
- ❖ The teachers are recruited with minimum qualifications as laid down under section 23(1) of the Act. Provided further that the existing teachers who, at the commencement of this Act do not possess minimum qualification shall acquire such minimum qualifications within a period of 5 years of commencement of the Act.
- ❖ The teachers shall perform their duties specified under section 24(1) of the Act and under rule 21.
- ❖ The teachers shall not engage himself or herself in non educational and private teaching activities.

6. The school shall follow the syllabus on the basis of curriculum laid down by State Government/ educational authority.
7. The school shall maintain the standards and norms of the school as specified in section 19 of the Act and Rule 9. The facilities reported at the time of last inspection are given under:-

- | | |
|--|---------------------------|
| • Area of school campus | : 8115 Sq. Mtrs. |
| • Total built up area | : 1200 Sq Mtrs. |
| • Area of play ground | : 6000 Sq Mtrs . |
| • No. of class rooms | : 22 |
| • Room for Headmaster-cum-Office-cum-Store Room | : 2 |
| • Separate toilet for boys and girls with water supply | : Girls: 23
: Boys: 15 |
| • Drinking water facility/Tube Well | : Yes |

- Kitchen for cooking Mid Day Meal : No.
- Barrier free Access : Yes.

Availability of Teaching Learning Material/Games and sports equipments/Library/Laboratory, Information and Communication Technology, Language Laboratory.

8. No unrecognized classes shall run within the premises of the school/outside in the same name of the school.
9. The school buildings or other structures or the grounds are used only for the purpose of education and skill development.
10. The school is run by a society registered under the societies Registration Act 1860 (21 of 1860), or a public trust or an educational agency constituted under any law for time being in force;
11. The school is not run for profit to any individual, group or association of individuals or any other persons;
12. The accounts should be audited and certified by a chartered accountant and proper accounts statements should be prepared as per rules. A copy each of the statement of accounts should be sent to the District Educational Officer every year.
13. The school furnishes such reports and information as may be required by the District Educational Officer from time to time and complies with such instructions of the State Government to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in working of the school;
14. The recognition code number allotted to your school is DDEPKD/2389/2026-K1. This may please be noted and quoted for any correspondence with this office.
15. Renewal of Registration of school is to be ensured as applicable.
16. This certificate of recognition granted under the provisions of Right of Children to Free and Compulsory Education Act 2009 relates to classes 1 to 8. The recognition granted under the provisions of KER or other orders in force will continue in respect of standards above class 8.
17. In case of the schools which have obtained the No objection Certificate from the Government on certain conditions must regularise the NOC after fulfilling the conditions mentioned therein, routing application through the Educational Officer concerned.

18. This Formal Prior Recognition letter is granted subject to production of aforementioned documents before the undersigned, and the documents (if any) produced are found to be malafide the Formal Prior Recognition Letter granted hereby would be cancelled without any prior notice.

19. Other conditions as per Annexure attached.

Digitally signed by
T M Salina Beevi
Date: 17-08-2026
22:35:43

Yours Faithfully

Deputy Director of Education,
Palakkad